#### **Tearfund Content Calendars**

#### **Top Tips for Content Calendars**

**Number 1:** Limit edit access of your content calendar to a few key planning people - there's nothing worse than 100 owners editing a spreadsheet!

**Number 2:** Make it fun, easy and enjoyable for teams to request a spot on your content calendar - make sure they know they're in safe hands!

**Number 3:** Agree priorities with all your key stakeholders upfront - that way everyone knows where they stand and you don't have to make priority calls on a case by case basis.

## Tearfund Homepage Calendar

	IMPORTANT NOTE: 1 SPOT MUST BE RESERVED FOR EDITORIAL (2 SPOTS FOR PROMOTION)												
		MAIN	SPOT			SECON	D SPOT		THIRD SPOT				
	England	Wales	Scotland	Nthn Ireland	England	Wales	Scotland	Nthn Ireland	England	Wales	Scotland	Nthn Ireland	
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29-May	2016 Case Study	2016 Case Study	2016 Case Study	Cycle of Hope	BCDO	BCDO	Spring Sessions	Cycle for Freedom	Editorial Story: Advocacy	Prayer	BCDO	2016 Case Study	
5-Jun	2016 Case Study	2016 Case Study	2016 Case Study	Cycle of Hope	Facebook Live	Facebook Live	Spring Sessions	Cycle for Freedom	Editorial Story: Dodging bullets	Editorial Story: Dodging bullets	Editorial Story: Dodging bullets	2016 Case Study	
12-Jun	Advocacy Campaign	Advocacy Campaign	Advocacy Campaign	Advocacy Campaign	2016 Case Study	2016 Case Study	2016 Case Study	Cycle for Freedom	Editorial Story: Trafficking theme	Editorial Story: Trafficking theme	Editorial Story: Trafficking theme	Cycle of Hope	
19-Jun	Refugee Week	Refugee Week	Refugee Week	Advocacy Campaign	2016 Case Study	2016 Case Study	2016 Case Study	Refugee Week	Advocacy Campaign	Advocacy Campaign	Advocacy Campaign	Cycle of Hope	

We balance organisation wide promotions and regional promotions (shown in red)

## Tearfund Homepage Calendar Template

	IMPORTANT N	OTE: 1 SPOT MU	JST BE RESERVE	D FOR EDITORIA	L (2 SPOTS FOR	PROMOTION)						
	MAIN SPOT					SECON	D SPOT		THIRD SPOT			
	England	Wales	Scotland	Nthn Ireland	England	Wales	Scotland	Nthn Ireland	England	Wales	Scotland	Nthn Ireland
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29-May												
,												
5-Jun												
12-Jun												
	-											
19-Jun												

#### Contact me for more info

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# tearfund

Following Jesus where the need is greatest